

Victor Farmington Preschool Policies

106 E. Main St., Victor, NY 14564

(585) 210-2322

vfpreschool@gmail.com

www.vfpreschool.org

GENERAL INFORMATION:

VFP is a non-sectoral, non-denominational preschool housed in the Victor United Methodist Church on Rte. 96 in Victor, NY.

Acceptance is on a first come/first served basis.

Classes begin the second week in September and end the second week in June, with vacations similar to the Victor School District.

12 students: 1 teacher, and 1-2 volunteers

REGISTRATION REQUIREMENTS:

- Must be at least 3 years old before October 1st of the year he/she is enrolled for the 3-4 morning class.
- Birth certificate required.
- Must be toilet trained. No diapers.
- A copy of current immunizations or documentation of justification for delayed or no immunizations.

REGISTRATION FEE:

Non-refundable registration of \$75 and completed registration application reserves a spot for your child. Registration fee is refunded only if your child is not accepted into the program. This registration fee holds your child's place until **Aug. 1st**, when the first tuition payment is required. If the first tuition payment is not received by Aug. 1st, your child's place in the class will no longer be reserved.

TUITION:

- 3-4 year olds Tues, Wed., Th, 9-11:30am for 10 months: \$225/mo.
- 4 morning option, Mon-Th. 9-11:30am, for 10 months: \$240/mo.
- Tuition divided into 5 payments
- First and last month non-refundable payment due August 1st
- Tuition can be paid bi-monthly, semi-annually or annually.

- Payments are due on Oct. 1st, Dec. 1st, Feb 1st, and April 1st depending on payment schedule
- 5% discount for siblings attending at the same time.
- 5% discount if tuition paid in full at time of registration.

PARENT INVOLVEMENT:

Parents are required to attend a parent night before the start of school to obtain the parent handbook, school calendar, and go over classroom expectations for students and volunteers. This will be one evening at the end of August or beginning of September.

Parents (or a family representative) are required to help in the classroom, on a rotating basis, and provide a healthy snack (VFP will provide a drink) for the class and adults. A schedule will be provided and usually starts the first of October. If you have a conflict that day, it is your responsibility to switch with someone or get coverage.

WITHDRAWALS AND REIMBURSEMENT:

Enrollment is for the entire nursery school year. Tuition fees will be automatically refunded or prorated only if a student's withdrawal is based upon **written doctor's orders, is at the request of the preschool or is due to a family's relocation. The registration fee and last month's tuition is not refundable.**